


Category	Government and Management	Policy Number	UNI-GOV-501	 جامعة زايد ZAYED UNIVERSITY
Distribution	Internal	Version	1.0	
Responsible Office	Vice-President	Policy Owner	SFD	
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POLICY

Institutional Planning

1. Purpose

This policy outlines the guiding principles that govern the strategic and operational planning processes at Zayed University.

2. Application

This policy is applicable to all units within the university.

3. Definitions

3.1 A strategic plan sets out the long-term goals and the actions needed to achieve those goals.

3.2 An operational plan sets out the short-term activities and budgets required to achieve the goals stated in the strategic plan.

4. Policy

4.1 Zayed University's institutional plans will identify the sequential steps required to realize the university's vision and mission. The plans will be reviewed regularly and updated as necessary in order to uphold and improve the standards and practices of the university.

4.2 All units within the university are expected to have their own plans that are aligned with the university's strategic plan.

4.3 Stakeholders, advisory panels, and international practitioners will be involved, as appropriate, in the development and review of the university's strategic and operational plans.

4.4 The university will include the principles of innovation and sustainability in its planning processes and must ensure that the results of institutional research and risk management are used to guide planning, budgeting, and resource allocation.

4.5 The university's plans will include specific strategic and operational plans for research and scholarly activity, community engagement, and sustainability.

- 4.6 The university will include plans for institutional and program accreditation and reaccreditation, as well as affiliations with international institutions as appropriate.
- 4.7 The university’s plans will include goals, objectives, key performance indicators, time frames for action and targets, and must be linked to the university budget.
- 4.8 The University Council is responsible to ensure that the university’s strategic and operational plans are reviewed regularly. The authority for the final approval of the plans rests with the Council.

5. Related Policies and Laws

UNI-GOV-101 University Vision and Mission

UNI-QAA-101 Quality Assurance

6. Administration

This policy is administered by the Strategy and Future Department.

7. Revision History

Date	Revision
20 February 2023	President’s Decision issued (PD#20 of 2023).
9 February 2023	Administrative change: Updated the information header and policy numbers to be in line with the new format.
8 February 2023	Endorsed by the Executive Committee.
12 December 2021	Endorsed by the Academic Council.
8 December 2021	New policy drafted to be in line with CAA Standards 2019 (Standard 1.iv; Stipulation 1.5; Annex 3.1.g). This will replace UNI-STF-02 Institutional Effectiveness policy which will be retired.