Category	Educational Programs	Policy Number	ACA-PRO-202	
Distribution	Internal	Version	1.1	
Responsible Office	Provost	Policy Owner	PCO	
Date Approved	16 June 2015	Effective Date	1 August 2015	
Date Last Reviewed	17 January 2022	Due Date for Next Review	31 December 2022	

POLICY
Recognition of Prior Learning

1. **Purpose**

   The purpose of this policy is to demonstrate Zayed University's commitment to meaningfully engage in Recognition of Prior Learning (RPL) activities as enabled through the UAE's National Qualifications Authority (NQA) and the National Qualifications Framework (QF*Emirates*).

2. **Scope of Application**

   This policy is applicable to all RPL applications for admission or credit equivalency, excluding inter-institutional transfer and transfer of credit from formally recognized education.

3. **Definition**

   The NQA defines RPL as:

   "the assessment of previously unrecognized skills and knowledge achieved outside the formal education and training system". This is assessed against the requirements of a recognized qualification in terms of outcomes to be achieved. Learners will be awarded credit when they have demonstrated that they have successfully met the learning outcomes and assessment criteria of a unit.

4. **Policy**

   4.1 Zayed University supports the principles embodied in the Recognition of Prior Learning (RPL) as enabled by the UAE National Qualifications Authority (NQA).

   4.2 Candidates for entry to a program leading to a qualification or students seeking credit on the basis of formal and/or non-formal prior learning are entitled to fair consideration and assessment of their life-long learning achievements against the relevant competencies.

   4.3 RPL applicants access the process by submitting an evidence-based portfolio of the prior learning to be assessed, consistent with NQA operational principles, to the Zayed University RPL Assessment Committee. The Committee, which is composed of qualified assessors and is appointed by the Provost, is responsible for equitable and transparent assessment and validation of the applicants' portfolio. A positive outcome shall depend on the extent to which an RPL applicant has achieved the

required competencies or standards for entry to, and/or partial completion of a Zayed University qualification or award.

4.4 No more than 25% of the total program credits will be awarded for any RPL application.

4.5 Fees will be assessed for RPL assessment.

5. Related Policies and Laws
N/A

6. Administration
This policy is administered by the Admissions and Registration Department.

7. Revision History

Date	Revision
26 January 2023	Administrative change: • Updated the information header and policy numbers to be in line with the new format. • Updated the policy number from ACA-REG-04 to ACA-PRO-202.
17 January 2022	No substantive changes required at this time. Approved by the Provost.
24 November 2019	Updated the policy group and number, the Administration, and the format.
16 June 2015	New policy required by CAA approved by the University Council.