Category	Undergraduate Admissions	Policy Number	ACA-ADM-104	
Distribution	External	Version	2.1	
Responsible Office	Provost	Policy Owner	Admissions and Outreach	
Date Approved	12 October 2017	Effective Date	13 August 2017	
Date Last Reviewed	24 September 2020	Due Date for Next Review	30 September 2023	

POLICY
Undergraduate Readmission to Zayed University

1. **Purpose**

   The purpose of this policy is to state the conditions by which former Zayed University students may be readmitted to the university, and to ensure that the process is carried out fairly and consistently.

2. **Scope of Application**

   This policy applies to former Zayed University Academic Bridge Program and baccalaureate level students who did not complete their courses of study at the university.

3. **Policy**

   Former Zayed University students may apply for readmission under specified conditions:

   3.1 A student who was previously enrolled in the Academic Bridge Program may apply for readmission to a baccalaureate program at Zayed University if:
   a) the student obtains a valid IELTS overall band score of 5.5, TOEFL iBT total score of 71 or EmSAT English score of 1250; and
   b) the relevant college dean approves the readmission application.

   3.2. A student who was previously enrolled in credit-bearing baccalaureate level courses may apply for readmission if:
   a) the student left the university in good academic standing (CGPA of 2.0 or higher);
   b) the student has a valid IELTS score of 5.5 or TOEFL iBT total score of 71, or EmSAT English score of 1250; and
   c) the relevant college dean approves the readmission application.

   3.3 Zayed University does not automatically readmit students.
   a) An application for readmission must be filed within one (1) year of the last enrollment at the university.
   b) Applicants who exceed the one-year limit will pay a tuition fee of AED 2500 per credit hour. Readmitted students under this category may receive a 50% discount on tuition fees if they obtain a GPA of 3.0 or higher.

3.4 A readmission application should be submitted within the admission timeline for Fall and Spring semesters. Readmissions will not be considered for the summer terms.

4. Related Policies and Laws
ACA-ADM-101 Undergraduate Admission to Zayed University

5. Administration
This policy will be administered by the Admissions and Registration Department.

6. Revision History

Date	Revision
19 January 2023	Administrative change: • Updated the information header and policy numbers to be in line with the new format. • Updated the policy number from ACA-REG-09 to ACA-ADM-104.
24 September 2020	Approved by the Provost. Reviewed with no substantive changes required. Added "Undergraduate" to title.
24 November 2019	Updated the format, policy numbers, and Administration
12 October 2017	Approved by the University Council. • Cancelled Fresh Start readmission to Zayed University and removed references to the same. • Added the tuition fees for P2 and P3 students. • Replaced references to CEPA with equivalent EmSAT scores. • Added the requirement of approval by the relevant college dean. • Clarified that, once approved by the UC, the policy would be effective from Fall 2017.
27 March 2012	Policy approved.