


<b>Category</b>	Student Life	<b>Policy Number</b>	ACA-STU-303	 جامعة زايد ZAYED UNIVERSITY
<b>Classification</b>	Public	<b>Version</b>	2.0	
<b>Responsible Office</b>	Provost	<b>Policy Owner</b>	Assistant Provost for Student Affairs	
<b>Date Approved</b>	29 May 2025	<b>Effective Date</b>	29 May 2025	
<b>Date Last Reviewed</b>	8 April 2025	<b>Due Date for Next Review</b>	29 May 2028	

## POLICY

### Extracurricular Activities and Programs

#### 1. Purpose

This policy outlines the principles that govern the extracurricular activities and programs that are offered and/or endorsed by Zayed University and are to be held in the UAE.

#### 2. Application

This policy applies to all extracurricular activities and programs for Zayed University undergraduate students that are offered and/or endorsed by the University and are to be held in the UAE.

#### 3. Definitions

<b>Chaperone</b>	For the purposes of this policy, a chaperone is a full-time University employee who accompanies undergraduate students on off-campus extracurricular activities and programs
<b>External Entity</b>	A person or organization that is not a part of the University
<b>Extracurricular Activities and Programs</b>	Student activities and programs that are not directly part of the academic curriculum
<b>Provost</b>	Provost and Chief Academic Officer
<b>University</b>	Zayed University

#### 4. Policy

**4.1** In line with its vision, mission, and values, Zayed University (“**University**”) offers or endorses a wide range of extracurricular activities and programs that present opportunities for undergraduate students to develop their talents, leadership skills, life skills, and knowledge enrichment.

**4.2** Extracurricular activities and programs can be organized and/or sponsored by University units, student organizations, and/or external entities. The activities and

programs offered might be focused on or related to an extension of an academic program, volunteerism, culture, arts, languages, social issues, global awareness, sports, and/or any other relevant student interest.

- 4.3** All extracurricular activities and programs must be aligned with the accepted norms of UAE society and Zayed University policies. Whether extracurricular activities and programs are to be held on or off campus, they must be proposed to and approved by the relevant authority prior to their implementation.
  - 4.3.1** College-related extracurricular activities and programs must be approved by the College Dean, or designee.
  - 4.3.2** Extracurricular activities and programs that are not college-related must be approved by the Assistant Provost for Student Affairs.

## **5. Guiding Principles**

- 5.1** Students who participate in extracurricular activities and programs must adhere to the Undergraduate Student Code of Conduct.
- 5.2** Participation in University-sanctioned extracurricular activities and programs is open to all actively enrolled students who are registered at the University at the time that the activity/program is offered.
- 5.3** Students who wish to attend/participate in off-campus extracurricular activities and programs related to ongoing University projects/initiatives must obtain all required approvals and submit them to the University employee responsible for the activity/program before attending/participating in the activity/program
- 5.4** The University is responsible for students who use University-arranged transportation to and from off-campus activities/programs in the UAE. However, the University will not be held responsible for incidents or accidents that result from willful misconduct of individual students.
  - 5.4.1** The University is not responsible for students who use alternative forms of transportation to travel to and from off-campus activities/programs in the UAE.
  - 5.4.2** Students who use Zayed University transportation services are required to return using the same University-provided transportation.
- 5.5** The University is responsible for students at an off-campus extracurricular activity/program organized by the University. However, the University will not be held responsible for incidents or accidents that result from willful misconduct of individual students.
- 5.6** Chaperones are required for all off-campus extracurricular activities and programs with a ratio of at least one (1) full-time University employee to 15 students.
- 5.7** Students must adhere to their academic study obligations and the attendance guidelines.
  - 5.7.1** Students must inform their class instructor in advance if their attendance at/participation in an extracurricular activity/program is going to clash

with their classwork/schedule.

**5.7.2** Students must not use attendance at/participation in an extracurricular activity/program as an excuse for not completing work on time or for missing a test/activity. Students must obtain appropriate approval from the relevant class instructor in advance if necessary.

**5.7.3** Students must be aware of and adhere to the rules and regulations stipulated in the Undergraduate Student Attendance policy.

## **5. Related Policies and Laws**

- ACA-STU-102 Undergraduate Student Code of Conduct
- ACA-REG-103 Undergraduate Student Attendance

## **6. Administration**

This policy is administered by the Student Leadership Department, Student Affairs.

## **7. Revision History**

<b>Date</b>	<b>Revision</b>	<b>Ver.</b>
29 May 2025	Approved by ARSAC.	2.0
8 April 2025	Endorsed by the UPSC subject to a minor rewording for greater clarity of 5.7. <i>(Action completed)</i>	
5 March 2025	Endorsed by Deans' Council.	
18 December 2024	Completely rewritten to be in line with the current University situation.	
17 January 2022	No substantive changes required at this time. Approved by the Provost.	1.1
16 December 2019	Updated the policy number from STU-ADM-16 to ACA-STU-11, the related policy numbers, and the format.	
28 March 2016	New policy approved by the University Council.	1.0