


<b>Category</b>	Enrollment and Registration	<b>Policy Number</b>	ACA-REG-301	 جامعة زايد ZAYED UNIVERSITY
<b>Classification</b>	Public	<b>Version</b>	1.1	
<b>Responsible Office</b>	Provost	<b>Policy Owner</b>	Associate Provost	
<b>Date Approved</b>	26 September 2022	<b>Effective Date</b>	26 September 2022	
<b>Date Last Reviewed</b>	21 September 2022	<b>Due Date for Next Review</b>	21 September 2025	

## **POLICY**

### **Academic Calendar**

#### **1. Purpose**

This policy ensures that the academic calendar of Zayed University is created and implemented in a manner that is consistent with the academic principles, standards, and expectations of the university appropriate to its educational mission and academic programs, and that it operates with necessary fairness, consistency, and effectiveness

#### **2. Scope of Application**

This policy applies to all Zayed University students, and all academic and academic-related administrative units of the University.

#### **3. Definitions**

<b>Provost</b>	Provost and Chief Academic Officer
<b>University</b>	Zayed University

#### **4. Policy**

**4.1** The official Zayed University (“**University**”) Academic Calendar provides the basic structure by which the University operates its instructional program.

**4.2** The University operates on a semester system with each academic year consisting of two academic semesters. A summer semester may be conducted as a condensed academic semester. Each of these academic semesters will include a final examination period after the instructional period of the semester.

#### **4. Related Policies and Laws**

- ACA-REG-101 Undergraduate Enrollment and Registration

## 5. Administration

This policy is administered by the Registrar's Office in coordination with the Office of the Provost.

## 6. Revision History

<b>Date</b>	<b>Revision</b>	<b>Ver.</b>
3 February 2025	Updated the document format.	
16 November 2022	Administrative change: <ul style="list-style-type: none"><li>• Updated the information header and policy numbers to be in line with the new format.</li><li>• Updated the policy number from ACA-REG-06 to ACA-REG-301.</li></ul>	
26 September 2022	Non-substantive changes approved by the Provost.	1.1
11 June 2019	President's Decision issued (PD#17 of 2019).	1.0
3 December 2013	New policy endorsed by the Executive Council.	