


Category	Enrollment and Registration	Policy Number	ACA-REG-202	 جامعة زايد ZAYED UNIVERSITY
Classification	Public	Version	1.1	
Responsible Office	Provost	Policy Owner	Associate Provost	
Date Approved	15 December 2023	Effective Date	15 December 2023	
Date Last Reviewed	12 December 2023	Due Date for Next Review	15 December 2026	

POLICY

Undergraduate Degree Completion and Graduation

1. Purpose

This policy ensures the requirements for the awarding of academic degrees including undergraduate degrees, applications for degrees and certifications of degree completion are conducted in a manner that is consistent with Zayed University standards, and with appropriate integrity, consistency, and fairness.

2. Scope of Application

This policy applies to the awarding of all undergraduate degrees at Zayed University.

3. Definitions

CGPA	Cumulative Grade Point Average
HEI	Higher Education Institution
MOE	Ministry of Education
Provost	Provost and Chief Academic Officer
University	Zayed University

4. Policy

A bachelor's degree may be awarded by Zayed University ("**University**") only to students who have satisfied the credit-hour requirements for a specific degree, the Grade Point Average requirements, and other established degree-specific requirements based on all applicable University policies and procedures.

4.1 The minimum Cumulative Grade Point Average ("**CGPA**") required for a bachelor's degree is 2.00.

4.2 Students have to satisfy the degree requirements for their specific program as specified in the Zayed University Catalog.

- 4.3** All undergraduate students must complete the requirements to graduate within twice the normal time for the completion of their degree program, e.g., within eight years for a four-year program.
- 4.4** Eligible national undergraduate students who receive federal funding will be funded for a time period not exceeding 1.5 times the normal time for the completion of their degree program, e.g., six years for a four-year program. Students who require more time to complete their graduation requirements are responsible for arranging the funding of the remaining tuition fees by themselves (MOE’s Federal HEI Financing System 2022, Financing Term).
- 4.5** Degrees are awarded at the end of each academic semester: Fall, Spring, and Summer.
- 4.6** The official date of a degree award is the final day of the academic semester including the exam week as specified in the Academic Calendar.
- 4.7** The Registrar’s Office certifies degree completion and degree awards.

5. Related Policies and Laws

- ACA-PRO-201 Academic Progress in the Undergraduate Program
- ACA-PRO-203 Grading in the Undergraduate Program
- MOE’s Federal HEI Financing System, 2022

6. Administration

This policy is administered by the Registrar’s Office.

7. Revision History

Date	Revision	Ver.
3 February 2025	Updated the document format.	
15 December 2023	Non-substantive changes approved by the Provost.	1.1
16 November 2022	Administrative changes: <ul style="list-style-type: none"> • Updated the information header and policy numbers to be in line with the new format. • Updated the policy number from ACA-REG-12 to ACA-REG-202. 	
27 December 2021	President’s Decision issued (PD#93 of 2021).	1.0
1 October 2020	New policy drafted.	