


Category	Research and Scholarly Activities	Policy Number	ACA-RES-201	 جامعة زايد ZAYED UNIVERSITY
Classification	Public	Version	3.1	
Responsible Office	Provost	Policy Owner	Assistant Provost for Research	
Date Approved	15 January 2025	Effective Date	15 January 2025	
Date Last Reviewed	15 January 2025	Due Date for Next Review	22 August 2027	

PROCEDURES

Research Involving Human and Animal Subjects

1. Zayed University Research Ethics Committee

- 1.1** The Zayed University Research Ethics Committee (“**REC**”) will review all research proposals and protocols to ensure that the rights and welfare of human subjects are adequately protected and that matters of confidentiality are respected.
- 1.2** The REC will develop specific criteria for judgment of projects, produce guidelines and documentation for receipt of research proposals, issue notification of approval, and monitor and review projects.
- 1.3** The REC, including the Chair, will be appointed by the Assistant Provost for Research for a period of two (2) years in staggered timings to ensure continuity.
- 1.4** The REC will consist of at least seven (7) representatives, all of whom will be research-active faculty members knowledgeable in research ethics:
 - one (1) member of the University Standing Committee on Research,
 - five (5) members selected from doctoral qualified faculty to broadly represent the research disciplines,
 - one (1) member who is an ex-officio representative from the Office of Research.
- 1.5** The Assistant Provost for Research has the option to appoint additional members with the relevant expertise to meet the needs of the REC.
- 1.6** All members of the REC will undertake research ethics training.
- 1.7** The REC will have the option to seek legal advice when such advice is deemed appropriate.

2. Zayed University Committee on the Use of Animal Subjects in Research

- 2.1** The Zayed University Committee on the Use of Animal Subjects in Research will operate as a sub-committee of the REC, and will be elected from among the members of the REC.

2.2 The Zayed University Committee on the Use of Animal Subjects in Research will review all research proposals and protocols to ensure that the wellbeing of animal subjects used for research is adequately protected, with the aim of minimizing their experience of pain and distress.

3. Committee Reporting Procedures

All proceedings will be recorded and made available to the University Research Standing Committee, and through this Standing Committee to the Provost.

4. Revision History

Date	Revision	Ver.
15 January 2025	Non-substantive change approved by the VP-CEO: <ul style="list-style-type: none"> Replaced “Chair of the REC” with “Assistant Provost for Research” in Article 1.5. 	3.1
20 September 2024	Vice-President’s Decision issued (VPD#80 of 2024).	3.0
28 May 2024	Approved by the Academic Council by circulation.	
1 May 2024	Revisions endorsed by the Provost’s Council: <ul style="list-style-type: none"> Updated the name of the REC. Updated the composition of the REC. 	
1 February 2023	Administrative change: <ul style="list-style-type: none"> Updated the information header to be in line with the new format. Updated the policy number from ACA-RES-02 to ACA-RES-201. 	
15 December 2019	Updated the title of the Assistant Provost for Research and the format.	2.1
5 August 2009	Revision of Committee membership and reporting, and addition of responsibility for animal subjects in research.	2.0
1 October 2000	New procedures approved.	1.0