Category	Research and Scholarly Activities	Policy Number	ACA-RES-101	
Classification	Public	Version	2.0	
Responsible Office	Provost	Policy Owner	OR	
Date Approved	22 August 2024	Effective Date	13 September 2024	
Date Last Reviewed	25 June 2024	Due Date for Next Review	22 August 2027	

POLICY
Internal Research Funding

1. **Purpose**

   The purpose of this policy is to communicate Zayed University's commitment to internally fund research and other scholarly activities conducted by faculty and staff in order to contribute to global and regional knowledge, and achieve the institutional vision and mission.

2. **Scope of Application**

   This policy applies to faculty and staff engaged in research at Zayed University.

3. **Definitions**

OR	Office of Research
Provost	Provost and Chief Academic Officer
University	Zayed University

4. **Policy**

   4.1 The Zayed University ("**University**") internally funded research programs are implemented on a competitive basis. They are aligned with the priorities of the University's Research and Innovation Strategy to support research, innovation, and creative and scholarly activities within the need to promote a sustainable program of research, and will be used to develop criteria to allocate internal research funding.

   4.2 Internally funded research programs will support regional, global, basic, and applied research to foster the development of the UAE's knowledge economy. Decisions on funding may prioritise, but will not be limited to, promoting research involving students and UAE Nationals in support of the strategic priorities of the University and the nation.

   4.3 **Internally Funded Research Grants**

   4.3.1 The Office of Research ("**OR**") will manage the internally funded grant programs at the University. At the designated time, OR will disseminate a

request for proposals which will outline the eligibility requirements and submission guidelines.

4.3.2   As these are competitive grants, submissions will be reviewed, and awards granted only when the research proposed is of high quality and meets the eligibility requirements. However, as internal research funding is limited, meeting the eligibility requirements does not guarantee a grant award.

4.3.3   After grants have been awarded, the principal investigator is responsible for managing the grant, following the appropriate research protocols, and completing the assigned reporting mechanisms.

4.3.4   Specific details for each of the internal grant programs are maintained on the OR website.

5.   Related Policies and Laws

- ACA-RES-102 Public and Private Support for Research and Sponsored Programs
- ACA-RES-201 Research Involving Human and Animal Subjects
- ACA-RES-202 Approval of External Requests to Use Zayed University Faculty, Staff and Students as Research Subjects
- UNI-LEG-302 Intellectual Property

6.   Administration

This policy is administered by the OR.

7.   Revision History

Date	Revision	Ver.
13 September 2024	Chair of the Board's Decision issued (#22 of 2024).	
22 August 2024	Approved by ARSAC (BOT).	2.0
25 June 2024	Revised in accordance with ARSAC feedback (reworded 4.1; 4.2; 4.3.2 for greater clarity).	
28 May 2024	Endorsed by the Academic Council by circulation.	
1 May 2024	Revisions endorsed by the Provost's Council: • Changed policy name from "Research Support" to "Internal Research Funding." • Revised Article 4.1 to be aligned with CAA Standards 4.1.2.d and 4.2.2. • Moved Article 4.3 from the Procedures as it concerns rules, regulations, and responsibilities. • With the approval of this policy the associated procedures will become redundant and will thus be retired.	
1 February 2023	Administrative change: • Updated the information header and policy numbers to be in line with the new format. • Updated the policy number from ACA-RES-05 to ACA-RES-101.	
24 September 2020	Reviewed with no substantive changes required. Approved by the Provost.	1.1
16 June 2015	New policy required by CAA approved by the University Council.	1.0