


Category	Procurement and Warehouse Management	Policy Number	SUP-CPW-01	 جامعة زايد ZAYED UNIVERSITY
Distribution	External	Version	5.0	
Responsible Office	CAFO	Policy Owner	Contracts and Procurement	
Date Approved	20 May 2020	Effective Date	20 May 2020	
Date Last Reviewed	20 May 2020	Due Date for Next Review	20 May 2023	

POLICY

Procurement and Warehouse Management

1. Purpose

This policy ensures that Zayed University will comply with UAE government regulations concerning procurement and warehouse management.

2. Application

This policy applies to all procurement made on behalf of Zayed University and the warehouse management of all university material.

3. Policy

Zayed University will adhere to Cabinet Resolution No.4 of 2019 concerning Procurement Regulation and Storehouse Management.

4. Related Policies and Laws

Cabinet Resolution No.4 of 2019 concerning Procurement Regulation and Storehouse Management

5. Administration

This policy is administered by the Contracts and Procurement Department.

6. Revision History

Date	Revision
1 March 2023	Administrative change: <ul style="list-style-type: none"> • Updated the information header.
20 May 2020	President's Decision No.22 of 2020: ZU will adhere to Cabinet Resolution No.4 of 2019, and the following ZU policies are retired: <ul style="list-style-type: none"> • SUP-CNP-02 University Purchasing Committee • SUP-CNP-03 Material Disposal Revisions: <ul style="list-style-type: none"> • Changed policy name from "Purchasing" to "Procurement and Warehouse Management";

	<ul style="list-style-type: none"> • Rewrote the policy statement to state ZU's adherence to the resolution.
5 January 2020	Policy numbers and format updated.
27 March 2012	Policy approved.
6 June 2010	Policy reviewed.
7 March 2007	Revised policy approved.
31 March 1998	Policy approved.