


<b>Category</b>	Research and Scholarly Activities	<b>Policy Number</b>	ACA-RES-103	 جامعة زايد ZAYED UNIVERSITY
<b>Classification</b>	Public	<b>Version</b>	2.2	
<b>Responsible Office</b>	Provost	<b>Policy Owner</b>	OR	
<b>Date Approved</b>	23 May 2024	<b>Effective Date</b>	23 May 2024	
<b>Date Last Reviewed</b>	1 May 2024	<b>Due Date for Next Review</b>	23 May 2027	

## POLICY

### Contract Research and Faculty Consulting

#### 1. Purpose

This policy defines the guiding principles for contract research and consulting for Zayed University (“**University**”) faculty.

#### 2. Scope of Application

This policy applies to all faculty who wish to perform contract research and/or faculty consulting at any time during the calendar year.

#### 3. Definitions

<b>AP-Research</b>	University Assistant Provost for Research
<b>Consulting</b>	The provision of professional, technical, or business services to parties external to the University. Normally, such services are related to the faculty’s field of expertise and are offered on a fee-for-service arrangement.
<b>Contract Research</b>	The provision of research services to parties external to the University where the funding is not from a research grant. Normally, such services are related to the faculty’s field of expertise and are offered on a fee-for-service arrangement.
<b>OR</b>	University Office of Research
<b>Provost</b>	University Provost and Chief Academic Officer
<b>University</b>	Zayed University

#### 4. Policy

**4.1** The University requires a full commitment from its faculty in supporting its primary activities of teaching, research, and service. The University recognizes, however, that consulting can play an important role in providing continuing professional development opportunities for University faculty and can also provide many mutual benefits to the University and the wider community. University faculty may therefore be allowed to offer consulting services, subject to the provisions of this policy.

**4.2** All contract research and faculty consulting agreements must be made through the Office of Research (“**OR**”). No contract research and consulting may be conducted by a faculty member without prior approval as set out in the accompanying procedures.

**5. Related Policies and Laws**

- SUP-FAC-201 Faculty Roles and Responsibilities
- SUP-FIN-15 Indirect Facilities and Administration Costs (Overheads) on Externally Funded Projects
- UNI-LEG-101 Conflict of Interest and Commitment

**6. Administration**

This policy is administered by the OR.

**7. Revision History**

<b>Date</b>	<b>Revision</b>	<b>Ver.</b>
23 May 2024	Approved by the Provost.	2.2
1 May 2024	Reviewed with no substantive changes required; endorsed by the Provost’s Council.	
1 February 2023	Administrative change: <ul style="list-style-type: none"> <li>• Updated the information header and policy numbers to be in line with the new format.</li> <li>• Updated the policy number from ACA-RES-08 to ACA-RES-103.</li> </ul>	
7 October 2021	Non-substantive changes approved by the Provost.	2.1
11 June 2019	President’s Decree issued (PD#17 of 2019).	2.0
April 2007	Adopted revised policy format and modifications.	1.1