


Category	Research and Scholarly Activities	Policy Number	ACA-RES-102	 جامعة زايد ZAYED UNIVERSITY
Classification	Public	Version	1.2	
Responsible Office	Provost	Policy Owner	OR	
Date Approved	23 May 2024	Effective Date	23 May 2024	
Date Last Reviewed	1 May 2024	Due Date for Next Review	23 May 2027	

POLICY

Public and Private Support for Research and Sponsored Programs

1. Purpose

This policy is to ensure that the Zayed University (“**University**”) administration maintains proper control over public and private support for research, creative work, and sponsored programs at the University.

2. Scope of Application

This policy is applicable to all proposals and agreements for public and private support for research, creative work, and sponsored programs at the University.

3. Definitions

AP-Research	University Assistant Provost for Research
CAFO	University Chief Administration and Finance Officer
OR	Office of Research
Provost	University Provost and Chief Academic Officer
University	Zayed University

4. Policy

4.1 Support for the University’s instructional, service and research missions may be available from government and/or private sponsors through grants, contracts, underwriting or other forms of sponsorship.

4.2 The University and its administration will retain proper control of any activities carried out through such sponsorship.

4.3 To ensure that sponsorship in any given situation is appropriate and that control can be maintained, all proposals for sponsorship must be made through proper administrative channels as outlined in the procedures accompanying this policy.

4.4 The Office of Research (“**OR**”) has the responsibility for the review of proposals for sponsorship, including compliance with sponsor requirements, and for overall administrative oversight of agreements, contracts, or grants that result from successful proposals.

4.5 The Office of the Chief Administration and Finance Officer (“CAFO”) has the responsibility for administrative oversight of funds provided through a grant or contract.

- 4.6** Criteria to be used in evaluating sponsorship proposals include the following:
- a) An academic or administrative unit must be willing to accept responsibility for the sponsored program and must have faculty or staff members who are available and willing to supervise the program.
 - b) The project can be conducted without overloading the academic staff and without hurting the University and unit’s academic programs.
 - c) The project must not encroach on space and facilities required by the University or the unit’s educational programs.
 - i) Availability of space and equipment must be assured in advance by the Dean/Director concerned, or by the Provost and Chief Academic Officer (“Provost”) if any renovation or building changes are contemplated, or if space outside the jurisdiction of the Dean/Director will be involved.
 - d) The project must be consistent with the mission and goals of the University.

4. Related Policies and Laws
N/A

5. Administration
This policy is administered by the OR.

6. Revision History

Date	Revision	Ver.
23 May 2024	Approved by the Provost	1.2
1 May 2024	Non-substantive changes endorsed by the Provost’s Council.	
1 February 2023	Administrative change: <ul style="list-style-type: none"> • Updated the information header and policy numbers to be in line with the new format. • Updated the policy number from ACA-RES-01 to ACA-RES-102. 	
24 September 2020	Approved by the Provost. <ul style="list-style-type: none"> • Reviewed with no substantive changes required. 	1.1
12 December 2019	Updated the format.	
18 March 2007	Editorial change in position title.	
1 October 2000	New policy approved.	1.0