


<b>Category</b>	Research and Scholarly Activities	<b>Policy Number</b>	ACA-RES-102	 جامعة زايد ZAYED UNIVERSITY
<b>Distribution</b>	External	<b>Version</b>	1.1	
<b>Responsible Office</b>	Provost	<b>Policy Owner</b>	Office of Research	
<b>Date Approved</b>	24 September 2020	<b>Effective Date</b>	24 September 2020	
<b>Date Last Reviewed</b>	24 September 2020	<b>Due Date for Next Review</b>	24 September 2023	

## **POLICY**

### **Public and Private Support for Research and Sponsored Programs**

#### **1. Purpose**

This policy is to ensure that the university administration maintains proper control over public and private support for research, creative work, and sponsored programs at the university.

#### **2. Scope of Application**

This policy is applicable to all proposals and agreements for public and private support for research, creative work, and sponsored programs at Zayed University.

#### **3. Policy**

**3.1** Support for Zayed University's instructional, service and research missions may be available from government and/or private sponsors through grants, contracts, underwriting or other forms of sponsorship.

**3.2** The university and its administration will retain proper control of any activities carried out through such sponsorship.

**3.3** To ensure that sponsorship in any given situation is appropriate and that control can be maintained, all proposals for sponsorship must be made through proper administrative channels as outlined in the procedures accompanying this policy.

**3.4** The Office of Research has the responsibility for the review of proposals for sponsorship, including compliance with sponsor requirements, and for overall administrative oversight of agreements, contracts, or grants that result from successful proposals.

**3.5** The Office of the Chief Administration and Finance Officer has the responsibility for administrative oversight of funds provided through a grant or contract.

**3.6** Criteria to be used in evaluating sponsorship proposals include the following:

- a) An academic or administrative unit must be willing to accept responsibility for the sponsored program and must have faculty or staff members who are available and willing to supervise the program;
- b) The project can be conducted without overloading the academic staff and without hurting the university and unit's academic programs;
- c) The project must not encroach on space and facilities required by the university's or the unit's educational programs. Availability of space and

equipment must be assured in advance by the Dean concerned or by the Provost if any renovation or building changes are contemplated or if space outside the jurisdiction of the Dean will be involved;

d) The project must be consistent with the mission and goals of the university.

**4. Related Policies and Laws**

N/A

**5. Administration**

This policy is administered by the Office of Research.

**6. Revision History**

Date	Revision
1 February 2023	Administrative change: <ul style="list-style-type: none"> <li>• Updated the information header and policy numbers to be in line with the new format.</li> <li>• Updated the policy number from ACA-RES-01 to ACA-RES-102.</li> </ul>
24 September 2020	Approved by the Provost. Reviewed with no substantive changes required: <ul style="list-style-type: none"> <li>• Added Internal Distribution:</li> <li>• Made minor edits for greater clarification.</li> </ul>
12 December 2019	Updated the format.
18 March 2007	Editorial change in position title.
1 October 2000	Policy approved.