Category	Quality Assurance and Accreditation	Policy Number	UNI-QAA-101	
Distribution	External	Version	1.0	
Responsible Office	Vice-President	Policy Owner	SFD	
Date Approved	20 February 2023	Effective Date	20 February 2023	
Date Last Reviewed	New Policy	Due Date for Next Review	20 February 2026	

POLICY
Quality Assurance

1. **Purpose**
   This policy outlines the guiding principles that govern quality assurance at Zayed University.

2. **Application**
   This policy is applicable to all units within Zayed University.

3. **Policy**
   3.1 Zayed University is responsible for the administration and quality of all aspects of its educational programs and administrative support units with the primary responsibility being to ensure the integrity of the degrees that it awards.

   3.2 Quality assurance at Zayed University is a shared responsibility and requires the cooperation of all its units. The ZU quality assurance system ensures that all units within the university are committed to achieving the goals stipulated in the university's vision and mission statements.

   3.3 The quality assurance system uses institutional research data to monitor, review, evaluate and continuously improve the quality and effectiveness of the university programs, and its academic and administrative support units.

   3.4 The university's quality assurance unit is responsible for overseeing the implementation of the quality assurance system.

   3.5 The ZU Quality Assurance Manual sets out the procedures, responsibilities, and timetables for the self-evaluation, reporting, planning and quality enhancement of all ZU units. The manual shows how these activities are integrated into one system to continually appraise and improve the university as a whole as well as the individual programs, services, and operations.

   3.6 To ensure continuous quality enhancement, the university will:
      a) use the results of evaluations in institutional planning, budgeting, establishing priorities, and improving its programs and support services.

b) document how evidence-based planning has led to improvements in existing programs and services, to the establishment of new programs and services, and to more effective and sustainable use of resources.

c) benchmark its quality and performance against best local and international practices.

d) engage relevant stakeholders, including independent academic and professional advisors, in its review and evaluation processes.

3.7 The university will compile an annual summary of institutional research data to be used for monitoring performance, reporting, and institutional planning.

3.8 The university will use the results of internal evaluations to inform the process of producing self-studies required for institutional licensure and program accreditation/reaccreditation.

3.9 The university will produce an annual evaluation report on the effectiveness of its quality assurance system, and the performance and effectiveness of its quality assurance unit.

4. Related Policies and Laws
UNI-GOV-101 University Vision and Mission
UNI-GOV-501 Institutional Planning

5. Administration
This policy is administered by the Strategy and Future Department.

6. Revision History

Date	Revision
20 February 2023	President's Decision issued (PD#20 of 2023).
9 February 2023	Administrative change: Updated the information header and policy numbers to be in line with the new format.
8 February 2023	Endorsed by the Executive Committee.
8 February 2022	Endorsed by the Academic Council.
5 January 2022	New policy drafted to be in line with CAA Standards 2019 (Standard 2, Stipulation 2, and Annex 8). This will replace UNI-STF-03 Evaluation of the SFD policy which will be retired.