


<b>Category</b>	Undergraduate Admissions	<b>Policy Number</b>	ACA-ADM-201	 جامعة زايد ZAYED UNIVERSITY
<b>Distribution</b>	External	<b>Version</b>	3.0	
<b>Responsible Office</b>	CAFO	<b>Policy Owner</b>	Financial Resources	
<b>Date Approved</b>	17 May 2023	<b>Effective Date</b>	17 May 2023	
<b>Date Last Reviewed</b>	12 May 2023	<b>Due Date for Next Review</b>	12 May 2026	

## POLICY

### Undergraduate Tuition Fees

#### 1. Purpose

This policy ensures that the regulations regarding the undergraduate tuition fees for self-funding national (non-current) and non-national undergraduate students are in line with UAE government regulations and are conducted with integrity and fairness in a manner that is consistent with the standards of the university.

#### 2. Scope of Application

This policy applies to self-funding national (non-current) and non-national students who are seeking their first or second undergraduate degree at Zayed University.

#### 3. Definitions

<b>National (non-current) Students</b>	<p>a) UAE national students who graduated from high school more than one (1) year prior to being admitted to Zayed University. These students are classified as Priority 2 or Priority 3 students (see MOE Federal HEI Financing System 2022, Student Categories).</p> <p>b) UAE national students who received federal funding but exceeded the maximum time period to receive that funding (which is 1.5 times the normal period required for the completion of their degree program, e.g., six years for a four-year program) before completing their degree program, and are thus responsible for arranging the funding of the remaining tuition fees towards the completion of their degree program by themselves (see MOE Federal HEI Financing System 2022, Financing Term).</p>
<b>Non-National Students</b>	Students who do not have a UAE passport and/or a UAE National Identity Certificate (UAE Family Book).
<b>Students Seeking a Second Undergraduate Degree</b>	Students who have graduated from an accredited institution of higher education and are seeking a second degree at Zayed University.

#### **4. Policy**

- 4.1** Tuition fees for self-funding national (non-current) and non-national undergraduate students are applicable for all semesters and shall be paid per credit hour.
- 4.2** The credit hour rate is AED 2,500 plus VAT.
- 4.3** All fees shall be payable as per the deadline specified by the university.
- 4.4** Self-funding students can pay in full or by installment according to the university's installment scheme.
- 4.5** The university reserves the right to change its fees at any time subject to the approval of the University Council.
- 4.6** Students who are sponsored by an external party must provide an official letter indicating the amount the sponsor is paying.
- 4.7** Students with outstanding financial obligations will not be permitted to register for the following semester, receive grades, certificates, transcripts, or graduation diplomas.

#### **5. Related Policies and Laws**

Ministry of Education Federal Higher Education Institutions Financing System, 2022  
ACA-ADM-101 Undergraduate Admission to Zayed University  
ACA-PRO-201 Academic Progress in the Undergraduate Program

#### **6. Administration**

This policy is administered by the Financial Resources Department.

#### **7. Revision History**

<b>Date</b>	<b>Revision</b>
17 May 2023	President's Decision issued (PD#44 of 2023).
1 May 2023	Endorsed by the Academic Council.
1 March 2023	Revision recommended by the Executive Committee (meeting #7 of 2023, Resolution 1) to be in line with the MOE guidelines regarding federal funding for eligible undergraduate students: <ul style="list-style-type: none"><li>• update the definition of national (non-current) students to include federally funded students who exceed the maximum time period permitted to receive government funding but who still require more time to graduate. (Action completed)</li></ul>
19 January 2023	Administrative change: <ul style="list-style-type: none"><li>• updated the information header and policy numbers to be in line with the new format.</li><li>• updated the policy number from SUP-FIN-19 to ACA-ADM-201.</li></ul>
23 December 2021	President's Decision issued (PD#92 of 2021).

24 September 2020	Approved by the Provost. Reviewed with no substantive changes required.
3 October 2016	President's Decision issued (PD#31 of 2016).
1 June 2016	New policy approved by the University Council.